

Procurement Unit

REQUEST FOR EXPRESSION OF INTEREST (EOI)

The International Court of Justice invites qualified companies to express their interest in this call for expressions of interest:

Title of the EOI: Printing, supply of paper and materials, and book finishing

Date of this EOI: 18 December 2024 | **Closing Date for Receipt of EOI:** 24 January 2024

EOI Number: EOI-2024-02

Beneficiary Country/Territory: The Netherlands

Commodity/Service category: Book printing and finishing

Address EOI response by email to the attention of: Procurement

Email Address: procurement@icj-cij.org

UNSPSC Code:

82000000 - Editorial and Design and Graphic and Fine Art Services

82120000 - Reproduction services

82121500 - Printing

82140000 - Graphic design

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DESCRIPTION OF REQUIREMENTS

1. It is anticipated that the Procurement Unit of the International Court of Justice (ICJ) will shortly be issuing a solicitation on the above subject.

In this context, the International Court of Justice (ICJ) is seeking expressions of interest from qualified companies for a book printing and finishing project, in accordance with the following specifications:

- **Printing:** black and four-color process
- **Binding:** sewn paperback and sewn hardback (full cloth)
- **Collections:** single 156 x 240 mm format
- **Paper:** coated ½ mat 80 gr/m².
- **Paginations:** between 352 and 1,152 pages per book
- **Estimated annual quantity:** approx. 4,000 copies, distributed over 12 references per year
- **Books outside collections:** variable definition, one volume per year on average

Environmental requirements: Suppliers must demonstrate their commitment to environmentally friendly practices.

Contract duration: 3 years, renewable.

Instructions to suppliers

Interested companies must submit an expression of interest that includes:

1. A one- to two-page description of the company's profile, highlighting its technical, logistical and financial capabilities.
2. Relevant details of experience gained in similar projects, specifying major references.
3. Information on their technical and logistical capacity to meet the above requirements.
4. UNGM registration number.

No supporting documents or copies of certifications are required at this stage.

Please note that this expression of interest is only intended to identify qualified companies. Only companies selected after rigorous evaluation will receive official tender documents.

Please note the following:

- This expression of interest is not an invitation to submit a bid.
- This EOI does not constitute an invitation to tender.

- The ICJ reserves the right to select companies on the basis of an objective evaluation of the bids received.
- Only vendors registered on the United Nations Global Marketplace (UNGM) will be able to receive tender documents.

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Vendors wishing to participate in the planned tendering procedure must submit the Vendor Response Form of this Expression of Interest electronically (via the link available on the following page) by the closing date indicated above or by e-mail to the following address: Procurement@icj-cij.org.

VENDOR RESPONSE

NOTE

Interested firms/organizations should forward their Expression of Interest by e-mail to the attention of ICJ Procurement Unit, Procurement@icj-cij.org

Interested firms/organizations registered with the UN Global Marketplace, please indicate your vendor registration number. Please be advised that this Request for EOI does not constitute a solicitation. It should also be noted that the ICJ reserves the right to change or cancel this requirement at any time.

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EXPRESSION OF INTEREST

ICJ EOI 2024-02

Subject: Supply of printing services, supply of paper and materials, and book finishing for the International Court of Justice

1. Company information:

a) Company's name:

b) Address (address responding to this EOI):

c) Telephone:

d) Company contact:

e) E-mail:

Please note that this email address will be used for all correspondence with regard to this tender. Please state e-mail address of main point of contact (e.g. Tender Manager).

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f) UNGM Vendor Registration No.:

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:

I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/securitycouncil/content/un-sc-consolidated-list>), or

II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.

B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organization (including the World Bank);

C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;

D. Your company has not declared bankruptcy, is not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;

E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).



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F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.